

Message

From: Rogers, Rick [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=BCE033A9EDE7409D944D8AE868394548-RROGER04]
Sent: 5/21/2020 1:09:21 PM
To: Armstrong, Joan [Armstrong.Joan@epa.gov]
Subject: RE: ACTION: RA Deadline Tracker and Request for Extension due 9 A.M. 5/21/2020
Attachments: WB_Req for Extension CD_AO Obligations05_19_20.xlsx; WB_Deadline Tracker 05_21_2020.xlsx; WB Postponed Meetings - 6_20_2020.xlsx

Attached are Water Branch's updated files.

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From: Armstrong, Joan <Armstrong.Joan@epa.gov>
Sent: Tuesday, May 19, 2020 3:17 PM
To: R3 ECAD_MGRs <R3_ECAD_MGRs@epa.gov>; Convery, Christine <Convery.Christine@epa.gov>; Galarza-Hernandez, Arlin <Galarza-Hernandez.Arlin@epa.gov>; Bain, Andrea <Bain.Andrea@epa.gov>
Subject: ACTION: RA Deadline Tracker and Request for Extension due 9 A.M. 5/21/2020

Hi Everyone,

We need to update **THREE** items this week for the RA Tracker/Dashboard by no later than **9 a.m. on Thursday 5/21:**

1) Deadline Tracker:

Please review the attached and let me know if we need to:

- a) **ADD** any projected enforcement actions estimated to be completed by **end of June**
- b) Mark any actions as complete (provide completed date)
- c) Change any projected completion date (provide a reason for the change)

If you have any changes to the spreadsheet, **please make any changes and highlight your changes in yellow** (Rick has been using this method and it really helps me) and send back the spreadsheet to me by **9 a.m. Thursday 5/21**.

2) Request for Extensions for CDs/AOCs and other Force Majeure requests:

Please review the attached and let me know if we need to:

- a) **ADD** any requests for delays
- b) Change anything in the narrative detail column or ECAD/ORC response

- c) Please note: Column F: Extension Date Requested – this should be the date that the Respondent is requesting an extension **to**, NOT the date they made the actual request for the extension.
- d) Any new requests, please also forward the actual request (NEW requirement – so I can add to OECA Tracker).

If you have any changes to the spreadsheet, please make any changes and highlight your changes in yellow and send back the spreadsheet to me by **9 a.m. Thursday 5/21**.

3) Postponed Meetings

At the start of our teleworking, we were asked to provide information on any meetings/conferences/trainings (internal and external) that were postponed due to the pandemic through mid-May. Please update this list with any meetings/conferences/trainings that have been postponed through the end of July.

Please use as reference the spreadsheet attached as to the types of meetings/conferences/trainings we reported in March.

If you have any changes/additions to the Postponed Meetings spreadsheet, please make any changes and highlight your changes in yellow and send back the spreadsheet to me by **9 a.m. Thursday 5/21**.

Thanks, and feel free to call me if you have any questions.

Joan

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